



Form I-9 Compliance

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**For Immediate Assistance Call:
866-359-4949**

“Federal Contractor – EXECUTIVE ORDER 12989 - Alert”

Federal Contractors Required to Use E-Verify System

The Form I-9 Compliance Solution

- **E-Verify Designated Agent**
 - Gives employers the necessary tools to meet both the current and evolving Federal and State Laws mandating participation in E-Verify.
- **Electronic Form I-9 (eForm I-9) to Ensure Compliance**
 - Seamless Integration and Capture into E-Verify (“one-click” solution).
 - Error Detecting Functionality with “E-Sign Act” Compliant Electronic Signature Solution and easy to follow Step-By-Step User Instructions.
 - Multiple Permission Levels and I-9 Audit Log.
 - Automated Work Expiration “Alerts” and document attachment capability.
- **Electronic migration of pre-existing “Paper” Form I-9’s**
 - Seamless Integration and Capture into E-Verify (“one-click” or “batch” process solutions).
- **Step-by-Step user instructions simplify the E-Verify processes and follow up for all Tentative Non-Confirmation statuses – up to final resolution.**
- **Automated email notifications ensure proper follow up and processing on all E-Verify results that require employer and/or employee action(s).**
- **Search Functionality and Reporting Options**
- **Software as a Service (SaaS) Solution = No Servers or Software to Install or Maintain**
- **SAS 70 Type II Certification – Computer Facilities**

Form I-9 Compliance Benefits

Compliance

Satisfy Federal Immigration Laws, including Executive Order 12989 signed by the President on June 6, 2008 requiring Federal Contractors to use E-Verify, and all the State Laws mandating the use of E-Verify. Complete the Form I-9 online utilizing an error-detecting process with electronic signatures. Upon completion, the employee’s information will be immediately submitted to E-Verify, and the E-Verify Results will be returned in seconds.

Reduce and/or Eliminate Liability

Identify any “Missing” I-9’s and automatically Purge I-9’s for Terminated employee’s once Federal retention requirements are satisfied. Automated 90-60-30 day Expiring Document Alerts help prevent work authorizations from expiring. Professional I-9 Auditing Services utilizing a patent pending electronic I-9 Auditing solution.

Eliminate the I-9 Confusion

Replace a manual, paper-based process with an Electronic I-9 Management Tool that complies with the Electronic I-9 Rules and Regulations.

Security and Technology

Utilizes the most stringent security measures including encryption to protect your employees, while maintaining SAS 70 Type II Certification.

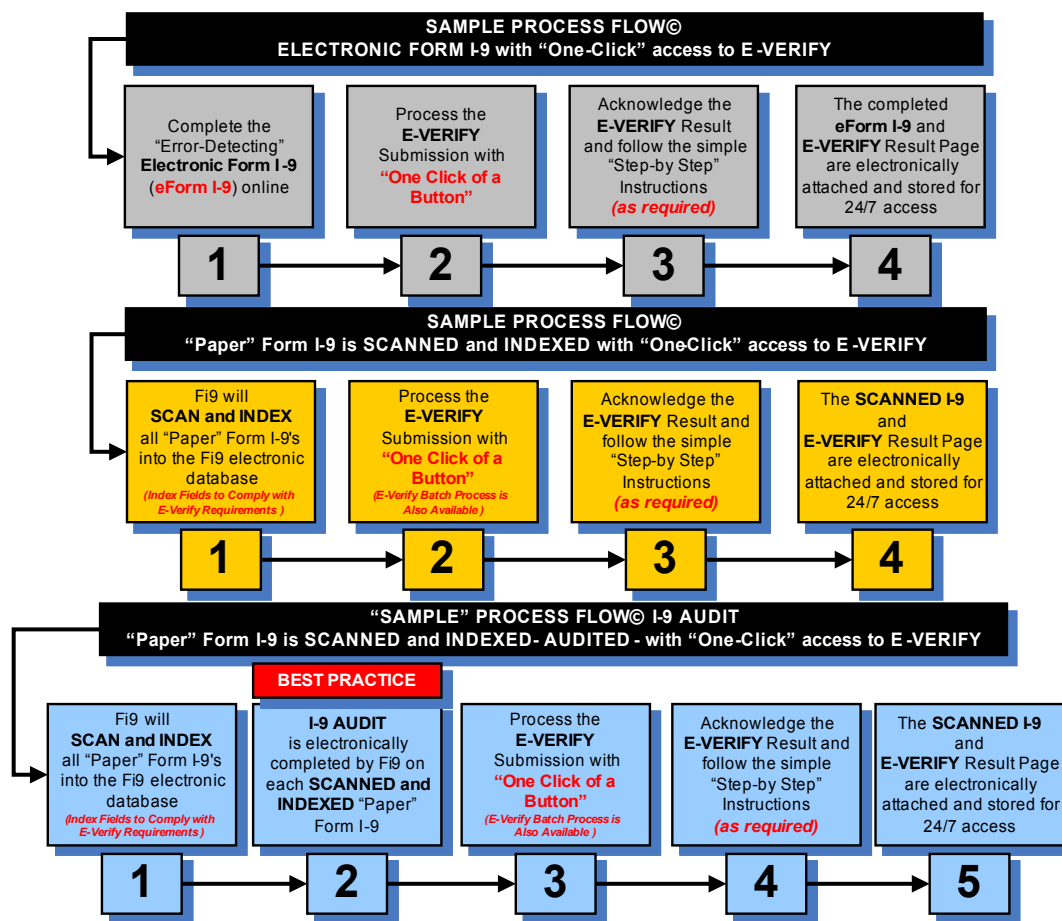
Electronic Access to I-9 Information

Reports to monitor compliance with I-9 regulations, while Usage Reports are used to monitor all electronic activity.

I-9 Consulting, Customization and Standardization

Assists your organization in the creation, customizing and implementation of a standardized and consistent company wide electronic I-9 process and procedure.

The Form I-9 Compliance Process



Simplify.....Verify.....Comply

Ask About Our "Expert" I-9 Auditing Services

Call us today for a FREE I-9 Analysis and Online Demonstration of our Services

www.formi9.com

Call 866-359-4949